

Approved: 2/23/2016 ATTACHED POLICY

## Administrative Council Meeting Minutes

February 1, 2016

President's Office 8:30 a.m.

(Highlight in blue assignments that need to be completed)

### VOTING MEMBERS PRESENT

Dr. Doug Darling- President

Lloyd Halvorson- Vice President for Academic/Student Affairs

Laurel Goulding- Vice President for Institutional Advancement & Communications

Corry Kenner- Vice President for Administrative Affairs

### Guests

### NON-VOTING MEMBERS PRESENT

Tammy Riggin- Faculty Senate Representative

Bobbi Lunday- President's Assistant/Recorder

### 1) CALL TO ORDER/REVIEW MINUTES

#### a) Call to Order

i) The meeting was called to order at 8:35 a.m.

#### b) Review of January 5, 2016 Minutes

i) The minutes of the January 20th, 2015 meeting were reviewed and approved.

### 2) OLD BUSINESS

#### a) Budget update

i) The Governor has called a meeting at 11:00 a.m. today to present his final decision on the plan for the budget.

### 3) NEW BUSINESS

#### a) 1500.09.01 Pregnant and Parenting Students (Student Services)

i) Council discussed and unanimously approved the policy as presented.

#### b) Department Updates

i) VP Goulding informed council the *Program Support* brochure has been finalized and will be presented at the all campus meeting later this afternoon. She will also discuss the changes to the Named Endowment event.

ii) President Darling stated that at the All Campus meeting he will announce that Julie Traynor received the Center for Rural Health Educator of the Year award and will be recognized at their event in May, and Andy Wakeford will be the new State Staff Senate member serving on the State Board of Higher Ed. Erin Wood will show the video showcasing LRSC recently created through the two year college initiative.

iii) Council discussed the terms and negotiation of the DPAC Lease but nothing has been finalized.

iv) VP Halvorson discussed the shared services discussions affecting the Dual Credit realm and the pros and cons of the NACEP accreditation standards.

### 1) ADJOURNMENT

#### a) Upcoming Scheduled Council Meetings

i) The next meetings of the Administrative Council will be:

(1) Tuesday, February 23 @ 1:00p



**POLICY AND PROCEDURE MANUAL  
CHANGE REQUEST FORM**

NAME OF POLICY, PROCEDURE OR FORM	CHAPTER NUMBER	ARTICLE NUMBER
Pregnant and Parenting Students	1500	09.01

REQUESTED ACTION:     CHANGE     ADD     REMOVE

Text of Requested Change: (Continue on other side or attach a separate document.)
This new policy is part of the Title IX requirements.

HAS THIS CHANGE BEEN REVIEWED FOR CONSISTENCY WITH NDUS POLICY?	Reviewer Initials
<input type="checkbox"/> YES <input type="checkbox"/> NO	Sandi/Brandi

NAME OF LRSC GROUP SUBMITTING CHANGE REQUEST	DATE
Title IX Coordinator	1/20/2016
SIGNATURE & TITLE OF SUBMITTER	DATE
<i>Sandi Lillehauger</i>	1/20/2016

**ADMINISTRATIVE COUNCIL ACTION:**

- REQUEST APPROVED
- REQUEST Tabled FOR FURTHER REVIEW  
Date: \_\_\_\_\_
- REQUEST NOT APPROVED
- REQUEST APPROVED WITH REVISIONS  
Date: \_\_\_\_\_

LRSC PRESIDENT'S SIGNATURE	DATE
<i>[Signature]</i>	2/1/16

*The official original copy of the Change Request will be filed in the President's Office and copies distributed to the:*

- Faculty Senate President
- Staff Senate President

*Final printed versions of the change will be distributed to the following for placement in paper manuals:*

- Library Director
- Administrative Affairs
- Academic and Student Affairs
- CCF / Advancement

SECTION 1500.09.01

**PREGNANT AND PARENTING STUDENTS**

LRSC does not discriminate against students on the basis of sex, including a student's pregnancy, childbirth, false pregnancy, termination, or recovery therefrom. This policy will apply to all students regardless of gender or marital status.

**Student Responsibility**

If a student will be requesting accommodations, the student should initiate discussions with their advisor and instructors as soon as possible, but no later than three months prior to the anticipated delivery date. If adopting a child, this discussion should take place as soon as possible.

Depending on the academic program, timing of birth/adoption, and level of support necessary to care for a newborn, a student may find it more advantageous, both academically and personally, to withdraw from school rather than utilizing this policy. It is the student's decision to stay in school or withdraw.

**LRSC Responsibility**

LRSC will educate students and employees about the Title IX requirements related to excused absences. LRSC will provide pregnant students with the same special services it provides to students with temporary medical conditions. LRSC will require faculty to excuse a student's absence due to pregnancy or childbirth for as long as the student's doctor deems necessary. Students will retain their academic and extracurricular status as before the accommodations originated.

LRSC protects pregnant and parenting students from harassment. Complaints of this nature will follow the grievance procedures in Policy 1500.09 (Sexual Misconduct & Title IX Compliance).

**Academic Accommodations**

The Disability Services Coordinator will work with the student, advisor, and instructors, to create the accommodations plan. The accommodations plan will detail the type of academic engagement and progress expected from the student, as well as, any expectations from the academic program. Students may appeal decisions regarding accommodations. The appeal of the decision must be made in writing and submitted to the Director of Instructional Services who will have final decision making authority.

**Parenting Students**

Parenting students may be allowed excused absences to take their children to doctor's appointments or to take care of a sick child. It is the student's responsibility to contact the instructor (prior to the absence whenever possible) to request an excused absence. Students are responsible for mastery of material and completion of assignments missed. Failure to do so may affect grades regardless of the reason for the absence. Should these absences exceed twice the number of credit hours for the course, the student must contact the Disability Services Coordinator.